



Five Notary
& Legal Solutions
(613) 608-2833
info@fivelegal.ca
www.fivelegal.ca

All non-urgent service requests may be mailed to our field office located at:

**1735 Bay Road
L'Orignal, Ontario
K0B 1K0**

Your documents may also be emailed to us at info@fivelegal.ca. Please ensure you include a cover letter with your documents containing instructions for our server, as well as any pertinent information such as additional addresses for service, photos of the defendant(s) for easier identification, and anything else you feel may be helpful to complete the request.

For all court filing requests, please ensure a cheque or money order is included to cover any filing fees required to be paid to the court. We cannot complete your request unless these disbursements have been received. We will contact you if we require anything else that is not included with your package, or if your documents are rejected by the court and we need to obtain further information or instructions in order to complete your request.

For all urgent and same-day requests, please call us first at 613-608-2833 to confirm availability. Alternatively, you may reach out to us through our service request form listed on our website, located [here](#).